



MATTHEW S. JOHNSTON, LLC

Outsourced General Counsel Service Plans

	Bronze \$850/month	Silver \$1,500/month	Gold \$3,000/month	Platinum \$5,000/month
Preferred Service Commitment	6 Months	6 Months	12 months	18 months
Client Communications “Meterless Communications”™ In Person Meetings ² Monthly Board/C-Suite Meetings “Mobile GC” ²	√ 1 per month Additional Fee Optional for Fee	√ 2 per month Additional Fee Optional for Fee	√ 2 per month Included Optional for Fee	√ 3 per month Included Included
Services				
Formation/Register/Compliance ³	√	√	√	√
Unlimited Contract Review	√	√	√	√
Unlimited Contract Templates	√	√	√	√
Website Privacy/Terms of Use	√	√	√	√
3rd Party Communications	√	√	√	√
3 rd Party Professional Management	√	√	√	√
Trademark Registration ³	1 per quarter	1 per month	Unlimited	Unlimited
Copyright Registration ³	1 per quarter	1 per month	Unlimited	Unlimited
Custom Contract Drafting	1 per quarter	1 per month	√	√
Collections Cases	Reduced Fee	√	√	√
Employment Law Counseling	Reduced Fee	√	√	√
Employee/Management Training	Reduced Fee	√	√	√
Business Succession Planning	Reduced Fee	Reduced Fee	√	√
All Contracts Management	Reduced Fee	Reduced Fee	Reduced Fee	√
Vendor Negotiation	Reduced Fee	Reduced Fee	Reduced Fee	√
Advertising Review	Reduced Fee	Reduced Fee	Reduced Fee	√
Key Person Interviews ⁴	Reduced Fee	Reduced Fee	Reduced Fee	√

¹ “Meterless Communications”™ includes unlimited email, unlimited phone calls, or Scheduled Skype session.

² Clients may request additional meetings for a reduced fee. “Mobile GC” is one full day at the client office for unlimited meetings/consultation. The Mobile GC day is \$2,000 per day.

³ Government fees must be paid by client.

⁴ Assisting clients to identify, interview, and assess key employees or new board members for hiring, discipline, or termination.



MATTHEW S. JOHNSTON, LLC

Flat Fee Services

Trademark Application	\$350	Does not include trademark office filing fees; After the application is submitted, application tracking and communications with the USPTO are charged on an hourly basis. Depending on the nature of communications from the USPTO, tracking and communications may range from \$50 to several thousand dollars.
Multi-Member Partnership/Operation Agreements	\$3,000	
Single Member LLC Registration	\$750	Includes government fees
Employee Manual	\$3,000	
Nonprofit State Registration	\$750	Includes state registration fees
Nonprofit Federal (501c3) Registration	\$500- \$1,000	Includes IRS registration fees; Price is dependent on whether the nonprofit qualifies for the short or long form application (IRS Regulations)
30-Minute Consultation	\$125	If you sign a fee agreement with us within three months of your consultation, your consultation fee will be credited against your first invoice.
45-Minute Consultation	\$175	If you sign a fee agreement with us within three months of your consultation, your consultation fee will be credited against your first invoice.
Small Business Start Up Services	\$750	Formation/Register/Compliance (which includes state registration, single member limited liability company operating agreement), trade name registrations (if needed), EIN registration, state tax account registration (if needed), Website Privacy Policy and Terms of Service, Contract Reviews, Up to two hours per month of responding to email communications, Discounted rates on phone or in person consultations, Discounted rates on other services, One hour Check-In Consultations at three months, six months, and one year after signing this agreement (client must pay all government fees)



MATTHEW S. JOHNSTON, LLC

Monthly Plans for Healthcare Compliance

Compliance Plan Status	1-2 Practitioners	3-5 Practitioners	6+ Practitioners
Well-Established Compliance Plan	\$1,000/month	\$2,000/month	Let's make a custom plan for you!
Semi-Developed Compliance Plan	\$1,750/month	\$3,000/month	
No Compliance Plan	\$2,500/month	\$4,000/month	